

**PROCEEDINGS OF THE MURRAY COUNTY BOARD OF COMMISSIONERS
MURRAY COUNTY GOVERNMENT CENTER - SLAYTON, MINNESOTA
December 30, 2025, 8:30 AM**

Pursuant to notice, the Murray County Board of Commissioners convened with the following members present in person: Commissioners; Loy Woelber, Jackie Meier, Mark Carlson, Dennis Welgraven and Roger Zins. Also Present in person were HR Director/Deputy Administrator Sharon Giese, County Attorney Travis Smith, and General Assistant Renee Gleason.

MEETING CALLED TO ORDER AT 8:30 A.M.

2.1. AGENDA ADDITIONS

The Board Chair asked if there were any additions to the agenda, none were added.

2.2. IDENTIFY ANY CONFLICT OF INTEREST

The Board Chair asked if there were any conflicts of interest, none were identified.

It was moved by Commissioner Roger Zins, seconded by Commissioner Loy Woelber, to approve the agenda. Motion passed

3.1. APPROVE MINUTES FROM 11/25/2025 TNT MEETING AND 12/16/2025 BOARD MEETING

3.2. COMMISSIONER WARRANTS

Chair called for Consent Agenda approval for the meeting minutes for 11/25/2025 TNT Meeting and 12/16/2025 Board Meeting. Along with the Commissioner Warrants that were presented this morning via hard copy.

General Fund	28,845.77
Road & Bridge Fund	82,341.68
Self-Insurance	957.50
Sunrise Terrace Congregate Housing	<u>954.95</u>
Total	113,099.90

It was moved by Commissioner Jackie Meier, seconded by Commissioner Mark Carlson, to approve the meeting minutes of 11/25/2025 and 12/16/2025 and Commissioner Warrants as presented for 12-30-25 with fund totals presented and warrants numbered 178835 and 178890. Motion passed.

It was requested to move the item 4.1.5 Set Final 2026 Levy and 4.1.6 Set Final 2026 Budget to the last agenda item 4.6. Chair Welgraven agreed.

Heidi Winter also thanked the Board for allowing the Commissioner Warrant batch to remain open until today's meeting. It was very helpful to be able to collect any last minute 2025 expenses/invoices. The warrants were provided this morning via hard copy.

4.1.1. LEGION - REIMBURSE FOR SAUSAGES

The American Legion had 6 1/2 cases of sausage links in the freezer of the 4H building for upcoming breakfast fundraisers. On December 6th the outlet tripped, and power was lost to the freezer causing the sausages to spoil. The Legion is requesting reimbursement for the

sausages. Brad Pagel is present if there are any questions.
It was moved by Commissioner Woelber, seconded by Commissioner Zins and to approve an expenditure of \$259.35 to the American Legion to reimburse them for 6 1/2 cases of sausages spoiled when freezer lost power. Motion passed.

4.1.2. DITCH BILLS

Report of bills for payment of the Murray County Drainage Authority as follows:

<u>Johnson Ditching, Inc</u>				
21-829-6290	JD 14	<u>2,107.75</u>	2016-062	Ok'd by T. Radke 12/22/25
	Subtotal	<u>2,107.75</u>		
 <u>Rinke Noonan</u>				
21-868-6260	Admin	<u>200.00</u>	11/2025 Monthly Retainer	
	Subtotal	<u>200.00</u>		
 Total Ditch Bills		<u>2,307.75</u>		

Copies of invoices were available at the meeting. It was moved by Commissioner Carlson seconded by Commissioner Zins and to approve the report of bills for payment of the Murray County Drainage Authority as presented for JD14 and admin retainer fees to vendor. Motion passed.

4.1.3. SET 2026 DITCH LEVIES AND APPROVE DITCH FUND BUDGET

Resolution setting the 2026 final ditch levies and 2026 ditch fund budget. Supporting documents and hard copies were presented at the meeting.

Commissioner Meier presented the following resolution and moved for its adoption:

Resolution 2025-12-30-01

A Resolution setting the 2026 Levies for County and Judicial Drainage System in Murray County and setting the 2026 Ditch Fund Budget

NOW THEREFORE BE IT RESOLVED that the Murray County Board of Commissioners, acting as Drainage Authority in Murray County, set levies to be collected as special assessments in 2025 for County and Judicial Drainage Systems located within Murray County as follows:

County Ditch 2	61,022	County Ditch 66	1,107
County Ditch 4	7,934	County Ditch 67	16,382
County Ditch 6	2,125	County Ditch 68	20,316
County Ditch 7	50,596	County Ditch 72	2,421
County Ditch 11	15,785	County Ditch 73	1,451
County Ditch 13	2,260	County Ditch 74	1,188
County Ditch 14	10,366	County Ditch 75	3,118
County Ditch 19	10,644	County Ditch 76 A	2,365
County Ditch 20	10,973	County Ditch 76 A 18	2,517
County Ditch 21	2,872	County Ditch 77	2,838
County Ditch 22	3,453	County Ditch 79	2,198
County Ditch 23	1,065	County Ditch 80	3,053
County Ditch 24	2,246	County Ditch 81	3,222
County Ditch 26	2,677	County Ditch 82	2,393
County Ditch 27	3,703	County Ditch 86	1,727
County Ditch 28	1,074	County Ditch 87	1,655
County Ditch 29	4,209	County Ditch 89	1,112
County Ditch 30	2,508	Judicial Ditch 2 S	2,124
County Ditch 32	1,179	Judicial Ditch 2 N	3,289
County Ditch 34	5,766	Judicial Ditch 3	5,236
County Ditch 35	2,176	Judicial Ditch 5	5,296
County Ditch 37	3,012	Judicial Ditch 6	324
County Ditch 38	1,198	Judicial Ditch 7	5,894
County Ditch 40	1,796	Judicial Ditch 8	1,490
County Ditch 41	2,926	Judicial Ditch 9	5,299
County Ditch 42	15,531	Judicial Ditch 9 A	2,450
County Ditch 43 M	21,535	Judicial Ditch 10	14,609
County Ditch 43 A	16,157	Judicial Ditch 11	1,566
County Ditch 43 B	896	Judicial Ditch 12	16,262
County Ditch 44	5,504	Judicial Ditch 13	3,141
County Ditch 45	1,189	Judicial Ditch 14	29,702
County Ditch 46	2,285	Judicial Ditch 15	3,584
County Ditch 47	1,094	Judicial Ditch 16	5,187
County Ditch 48	6,021	Judicial Ditch 17	8,003
County Ditch 49	1,239	Judicial Ditch 17 A	1,274
County Ditch 50	1,276	Judicial Ditch 18	2,814
County Ditch 51	1,331	Judicial Ditch 18 A	2,066
County Ditch 52	1,158	Judicial Ditch 19	3,624
County Ditch 53	2,323	Judicial Ditch 20	8,194
County Ditch 54	1,195	Judicial Ditch 20A	3,213
County Ditch 55	3,079	Judicial Ditch 21	1,495
County Ditch 56	1,385	Judicial Ditch 22	1,225
County Ditch 57	1,933	Judicial Ditch 23	2,540
County Ditch 58	1,226	Judicial Ditch 24	1,098
County Ditch 59	15,071	Judicial Ditch 26	17,461
County Ditch 60	17,047	Judicial Ditch 27	1,112
County Ditch 61	1,835	Judicial Ditch 28	1,405
County Ditch 62	1,128	Judicial Ditch 38 A	1,167
County Ditch 63	1,615		583,217
County Ditch 64	2,000		
County Ditch 65	13,396		

BE IT FURTHER RESOLVED THAT, the 2026 budget for the Murray County Ditch Fund be set as follows:

Revenues	
Special Assessments	1,169,716
Intergovernmental	22,975
Total Revenues	1,192,691
Expenditures	
7 Conservation of Natural Resources	260,418
11 Long Term Debt-Principal	490,000
11 Long Term Debt-Interest	109,270
Total Expenditures	859,688
Excess of Revenues Over (Under)	333,003
Expenditures	
Other Sources (Uses)	
Transfers In	39,500
Total Other Sources (Uses)	39,500
Planned Changes to Fund Balance	<u>372,503</u>

The foregoing resolution was duly seconded by Commissioner Zins and thereupon put to a vote all members voted for its adoption. Motion passed.

Further clarified: \$372,503.00 is the balance we will be adding to the drainage fund after we collect special assessment and pay out the expenses. Ditch 41 and Ditch 22 projects are not included so bonds will be issued and collect special assessments for these projects. Ditch 41 construction will be under construction in 2026. Bid packages will be going out early 2026 to secure contractors.

4.1.4. 2025 FUND BALANCE CHANGES

Approval of Fund Balance Transfers:

1. \$395,000 was advanced from the General Fund to the Sunrise Terrace Congregate Housing Fund when the property had high vacancies. Now that the apartments are full, congregate housing will start returning the advance. The board budgeted to return \$40,000 in 2025.
2. There are \$234,775.89 of excess funds in the Debt Service fund from the 2011 Capital Improvement Plan bond. These funds need to be transferred back to the General Fund.
3. The Drainage Fund is negative at the end of 2025 due to ditch projects where special assessment will be collected with taxes in 2026. An advance needs to be made for year-end 2025 to cover the deficit balance until bonds are issued for the County Ditch 41 Improvement and special assessments are collected for the county-wide re-determination of benefits.

From	To	Action	Amount
Sunrise Terrace Fund	General Fund	Return Advance	\$ 40,000.00
Debt Service Fund	General Fund	Transfer	\$ 234,775.89
General Fund	Drainage Fund	Advance	\$ 150,000.00

It was moved by Commissioner Woelber, seconded by Commissioner Carlson and to authorize fund balance transfers in 2025 as outlined. Motion passed.

The General Fund to the Drainage Funds for \$150,000.00 does accrue interest. Further clarified by Heidi Winter, all the funds above do need to pay a statutory rate back to the general fund.

4.1.5. SET FINAL 2026 LEVY

As per the TNT Meeting the Board of Commissioners was comfortable with this percentage increase. Chair Welgraven clarified the Board does not want to do this, but it is necessary. In addition, Commissioner Carlson noted surrounding counties also had increases this year but chose to absorb an increase over a couple years vs. waiting for a large increase next year. Board agreed that this is necessary.

Commissioner Meier presented the following resolution and moved for its adoption:

Resolution 2025-12-30-07 A Resolution Setting the 2026 Final Levy

NOW THEREFORE BE IT RESOLVED that the Murray County Board of Commissioners set the 2026 Final Levy with an 8.13% increase as follows:

	2026 Gross Levy	2026 County Program Aid	2026 Net Levy
General Fund	6,848,611	(459,351)	6,389,260
Road & Bridge	2,116,062	(141,929)	1,974,133
Human Services	1,780,582	(119,427)	1,661,155
TOTAL LEVY	10,745,255	(720,707)	10,024,548

The foregoing resolution was duly seconded by Commissioner Zins and thereupon being put to a vote all members voted for its adoption. Motion passed.

4.1.6. SET FINAL 2026 BUDGET

There were updates to the budget because of the update to the full-time position for the Economic Development and Marketing Manager. Heidi Winter provided a redlined document to reflect this today. This was not determined at the time of preliminary budgeting.

Commissioner Carlson presented the following resolution and moved for its adoption:

RESOLUTION 2025-12-30-08 A Resolution Setting the 2026 Budget

NOW THEREFORE BE IT RESOLVED that the Murray County Board of Commissioners set the Final 2026 Budget with fund totals as follows and based on a Budget Document kept on file in the Murray County Auditor-Treasurer's Office.

Murray County, Minnesota

2026 Final Budget

2026 Budgeted Governmental Funds	Revenue	R&Br	Human Services	Economic Development	Debt Service	Ditch	Totals
Revenues							
Taxes	7,114,660	2,088,933	1,661,155				10,864,748
Special Assessments	323,700					1,169,716	1,493,416
License and Permits	47,418	7,500					54,918
Intergovernmental	2,180,385	12,155,511	128,884			22,975	14,487,755
Charges for Services	491,950	15,000					506,950
Investment Earnings	1,002,000			16,214			1,018,214
Gifts and Contributions							0
Miscellaneous	212,620	69,000		122,644			404,264
Other Sources							0
Total Revenues	11,372,733	14,335,944	1,790,039	138,858	0	1,192,691	28,830,265
Expenditures							
1 General Government	4,821,991						4,821,991
2 Public Safety	3,385,857						3,385,857
3 Highways and Streets		13,936,865					13,936,865
4 Sanitation	245,015						245,015
5 Human Services	20,000		1,790,039				1,810,039
6 Culture and Recreation	844,769						844,769
7 Conservation of Natural Resources	1,243,749					260,418	1,504,167
8 Economic Development	252,445			321,416			573,861
9 Intergovernmental	195,280	608,000					803,280
10 Capital Outlay	16,000						16,000
11 Long Term Debt-Principal		480,000				490,000	970,000
11 Long Term Debt-Interest		203,344				109,270	312,614
12 Debt Service Charges		500			2,500		3,000
Total Expenditures	11,025,106	15,228,709	1,790,039	321,416	2,500	859,688	29,227,458
Excess of Revenues Over (Under)							
Expenditures	347,627	(892,765)	0	(182,558)	(2,500)	333,003	(397,193)
Other Sources (Uses)							
Transfers In	530,000			75,593		39,500	645,093
Transfers Out	(873,093)						(873,093)
Loans Issued							0
Decrease Reserve for Inventories							0
Sale of Capital Asset		750,100					750,100
Total Other Sources (Uses)	(343,093)	750,100	0	75,593	0	39,500	522,100
Planned Changes to Fund Balance	4,534	(142,665)	0	(106,965)	(2,500)	372,503	124,907

The foregoing resolution was duly seconded by Commissioner Zins and thereupon being put to a vote all members voted for its adoption. Motion passed.

4.2.1. 2026 AGREEMENT FOR LEGAL SERVICES

The purpose of the agreement is to have access to professional legal services specifically for the areas relating to zoning, which is in addition to the professional legal services of the Murray County Attorney and Assistant County Attorney. All aspects of the agreement relating to the terms and in-service training remain the same from 2025, including the flat fee of \$5,500. The agreement includes legal services outside the scope of services covered by the land use and zoning flat fee arrangement, including but not limited to labor and employment services and any legal work in areas outside of land use and zoning, which would be billed on an hourly basis per the hourly rates set forth in the agreement.

It was moved by Commissioner Zins, seconded by Commissioner Meier to approve and authorize County Board Chair Dennis Welgraven to sign the 2026 Agreement for Legal Services with Squires, Waldspurger & Mace, P.A., attorneys at law. Motion passed.

4.3.1. FINAL PAYMENTS FOR 2025 CONTRACTS

These are final payments for three 2025 construction projects. The first is for an Iona Township bridge, the second is for striping of county roads and the third is for seal coat on county roads.

It was moved by Commissioner Woelber and seconded by Commissioner Zins to approve final payment of \$17,259.11 to R & G Construction Co. for project SAP 051-599-112. Motion passed.

It was moved by Commissioner Carlson and seconded by Commissioner Meier to approve final payment of \$3,942.53 to Sir Lines-A-Lot, LLC for project CP 01-25. Motion passed.

It was moved by Commissioner Zins and seconded by Commissioner Woelber to approve final payment of \$44,001.33 to Asphalt Surface Technologies Corp. for project SAP 051-030-003. Motion passed.

4.3.2. SET BID OPENING DATE FOR CSAH 38 CULVERT PROJECT SAP 051-638-033

This project is for the replacement of a centerline culvert on CSAH 38 at Robbins Slough area. It was moved by Commissioner Meier and seconded by Commissioner Carlson to set January 29, 2026 at 9:00 a.m. as the bid opening date for project SAP 051-638-033.

4.3.3. APPROVE BASE BIDS AND AWARD CONTRACTS FOR PHASE II HIGHWAY DEPARTMENT PROJECT

Bids for the Murray County Highway Department Expansion – New storage building, Salt Shed & Fueling Island (Phase II) were opened publicly on December 4th @ 2:00 pm CST. A total of (34) bids were received throughout (9) different categories of work. A copy of the Bid Tabulation was provided.

All low bids were reviewed for completeness and were deemed responsive. Larry from Integrity Group proceeded to provide details. All bid tabulations supplied were keyed into the budget that was also provided.

The board in this action is also rejecting Category 3B – Pre-Engineered Metal Building/General Construction as the post-frame option identified in Category 3A is being selected.

The board further approves the budget as whole and directs the Building Committee, County Engineer, Architect and Construction Manager to proceed forward on the construction administration phase of the project, including securing remaining quotes/agreements for owner items not identified above. There were two changes to note: The transformer was to the original specifications 45 and should be 75. This is approximately \$2,000 difference. It was too late to change in the bid specifications.

The contract award for MidCentral Doors was the only bid received. However, they bid twice the amount of doors needed. This has been discussed with the contractor, and they will provide a deduct change order for this change. These differences will be rolled back into our contingency. The balance of the budget was reviewed.

The work on the generator will still need to be secured. There are options presented to be

considered. The generator will be sized to be able to run the highway department entirely. However, the engineer originally proposed a substantially higher sized generator. But did pull load and the size we are considering now. It should be more than sufficient.

It was moved by Commissioner Meier and seconded by Commissioner Carlson, to approve base bids without the inclusion of Alternate 1 and to award contracts for the following categories:

Category 1- Earthwork – B&H Excavating

Category 2 – Concrete - Musch Construction

Category 3A – Post Frame Building/General Construction – Jeff Thoma Construction

Category 4 – Overhead Drs – OH Door of Sioux Falls

Category 5 – Fuels Island Equipment – O'Day Equipment

Category 6 – Fire Protection – Summit Fire

Category 7 – Mechanical/Plumbing/HVAC – Bisbee Plumbing and Heating

Category 8 – Electrical – Meier Electric

Category 9 – Doors/Frames/Hardware – MidCentral Door Salt

Shed – Greystone (State Contract)

Motion passed. Once the project is started, we could proceed with additional discussions on a plan for the old county building.

4.4.1. EMERGENCY MANAGEMENT PERFORMANCE GRANT (EMPG) AGREEMENT

Before we proceed with the EMPG grant, an update on the 2024 disaster. FEMA determined Ditch Authorities were not eligible for FEMA funds. Murray County submitted an appeal, and we were awarded approximately \$63,000.00. The process took some time, but it was successful.

The Emergency Management Performance Grant (EMPG) provides federal funding to support emergency management preparedness, planning, training, salaries and fringe and response activities within Murray County. Acceptance of the EMPG will allow the county to continue to maintain and enhance its emergency management capabilities. No additional county match beyond the required in-kind contribution is anticipated.

The potential grant is approximately \$14,140.00.

It was moved by Commissioner Carlson, seconded by Commissioner Zins, to approve the acceptance of the 2024 Emergency Management Performance Grant (EMPG) and authorize the execution of the grant agreement, and any related documents, by Carl Nyquist, Sharon Giese, and Dennis Welgraven on behalf of Murray County. By approval of this motion, the Murray County Board of Commissioners authorizes the following individuals to sign the 2024 Emergency Management Performance Grant Agreement.

Chair Welgraven asked Carl Nyquist to speak about the Mutual Aid Association for Murray County. Area fire departments, EMS, and law enforcement have a mutual aid association for Murray County. This association has access to funds and grants to promote and assist area departments with community education, department training, community projects, etc. In recent years, this association has been stagnant due to low volunteerism and busy personal lives. Carl will be working during 2026 to revive the Mutual Aid Association and its activities. It has been a struggle to increase volunteerism for any of these emergency areas. So, this outreach is important.

4.5.1. MINNESOTA PAID FAMILY & MEDICAL LEAVE

Minnesota's Paid Family and Medical Leave (PFML) law requires covered employers to provide paid leave for qualifying family and medical reasons beginning January 1, 2026. Adoption of a PFML policy ensures compliance with state law and provides clear, consistent guidance for employees and supervisors. A copy of this policy was placed near you board packets before the meeting. Murray County is required to formally adopt this coverage.

It was moved by Commissioner Meier, seconded by Commissioner Zins, to approve implementation of the Minnesota's Paid Family and Medical Leave Policy effective January 1, 2026. Motion passed.

4.5.2. 2026 ELECTED OFFICIALS' SALARY - ATTORNEY, AUDITOR/TREASURER, RECORDER, AND SHERIFF

Annual presentations by each were conducted at the December 16, 2025 Board Meeting. As follow-up, this is the setting of the 2026 salaries of the respective elected positions. A reminder of the budgeted salaries were distributed again yesterday via email.

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Current annual salary for County Attorney is \$103,810.00 which was a 5% increase from the 2024 salary. The original request from Travis Smith with the step increase plus the 5% increase provided to non-union employees.

Commissioner Meier presented the following resolution and moved for its adoption:

**RESOLUTION NO. 2025-12-30-02
2026 County Attorney Salary**

NOW THEREFORE BE IT RESOLVED that the 2026 annual salary for the County Attorney pursuant to M.S. § 388.18 is \$111,595.75, an increase of 7.5% from 2025.

The foregoing resolution was duly seconded by Commissioner Woelber and thereupon being put to a vote all members of the Board voted for its adoption. Motion passed.

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Current annual salary for County Auditor/Treasurer is \$108,815.60 which was a 5% increase from the 2024 salary. The board reviewed the salary averages presented for surrounding counties, along with the understanding additional unique circumstances we deal with in Murray County, it is easy but yet difficult to compare. If we want to continue to retain existing employees and their experience, we need to maintain average salaries at least.

Commissioner Meier presented the following resolution and moved for its adoption.

**RESOLUTION NO. 2025-12-30-03
2026 County Auditor/Treasurer Salary**

NOW THEREFORE BE IT RESOLVED that the 2025 annual salary for the County Auditor/Treasurer pursuant to M.S. § 384.151/385.373 is \$125,000.00 an increase of 14.873% from 2025.

The foregoing resolution was duly seconded by Commissioner Woelber and thereupon being put to a vote all members voted for its adoption. Motion passed.

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Current annual salary for County Recorder is \$79,384.13 which was a 5% increase from the 2024 salary. The board reviewed the salary averages presented for surrounding counties, the amount requested, and the amount budgeted.

Commissioner Zins presented the following resolution and moved for its adoption.

RESOLUTION NO. 2025-12-30-04
2026 County Recorder Salary

NOW THEREFORE BE IT RESOLVED that the 2025 annual salary for the County Recorder pursuant to M.S. § 386.015 is \$84,147.18, an increase of 6% from 2025.

The foregoing resolution was duly seconded by Commissioner Carlson and thereupon being put to a vote all members voted for its adoption.

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Current annual salary for County Sheriff is \$125,000.00, which was a 16% increase from the 2024 salary. The board reviewed the salary averages presented for surrounding counties, the amount requested, and the amount budgeted. Commissioner Carlson felt it was more than fair ask.

Commissioner Carlson presented the following resolution and moved for its adoption.

RESOLUTION NO. 2025-12-30-05
2026 County Sheriff Salary

NOW THEREFORE BE IT RESOLVED that the 2025 annual salary for the County Sheriff pursuant to M.S. § 387.20 is \$137,500.00 an increase of 10% from 2025.

The foregoing resolution was duly seconded by Commissioner Meier and thereupon being put to a vote all members voted for its adoption.

The Board of Commissioners thanked all elected officials for their service.

4.5.3. 2026 COUNTY COMMISSIONER SALARY

Current annual salary for Murray County Commissioners is \$23,152.50 which was an increase of 0% from 2024. The 2026 annual commissioner's salary was budgeted for \$24,675.00 plus the potential of \$8,000.00 in per diem was budgeted. The per diem includes mileage, dues, district meeting and conference expenses, etc.

Commissioner Zins proposed a 3% increase in commissioner's annual salary, a \$100.00 per day per diem, and an additional \$50.00 per diem if (2) meetings are attended in one day. Statutorily and audit wise, Travis Smith and Heidi Winter didn't think this was acceptable. Additional verbiage and solutions were discussed. In reference to the statute, Travis Smith recommended the following verbiage:

Commissioner Zins presented the following resolution and moved for its adoption.

RESOLUTION NO. 2025-12-30-06
Setting the 2025 County Commissioner Salary

NOW THEREFORE BE IT RESOLVED that the annual salary for 2026 for Murray County Commissioner be set at \$23,847.08 an increase of 3% from 2025.

FURTHER TO ESTABLISH the 2026 County Commissioner's per diem schedule as follows:

1. The per diem for days when a commissioner attends a single meeting shall be \$100.00 per day.
2. The per diem for days when a commissioner attends (2) two or more meetings or an all-day conference/training shall be \$150.00 per day.

The foregoing resolution was duly seconded by Commissioner Carlson and thereupon being put to a vote all members voted for its adoption. Motion passed

4.5.4. SOUTHWEST HEALTH & HUMAN SERVICES LEASE AGREEMENT

At the Southwest Health and Human Services Board Meeting held on December 17, 2025, the Board voted to extend the lease for an additional three months. This is so that SWHHS can have additional internal discussion regarding all their leases.

Motion by Commissioner Meier, seconded by Carlson, to approve extending the lease agreement with Southwest Health & Human Services for three (3) months. Motion passed.

ADJOURNMENT AT APPROXIMATELY 9:30 A.M.

ATTEST:

Sharon Giese, HR Director/Deputy Administrator

Dennis Welgraven, Board Chair